

Corporate Affairs Adviser - Sunrise Development

About Woodside Energy

We know great results come from our people feeling valued, getting the support they need to reach their full potential and working in a positive work environment. We recognise that enduring, meaningful relationships with communities are fundamental to maintaining our licence to operate.

Technology and innovation essential to our long-term sustainability. We are growing our carbon and new energy businesses using technology to reduce emissions and the carbon footprint of our products. We are working to improving energy efficiency, offset emissions, reduce emissions intensity and explore options for lower-carbon energy. Woodside led the development of the LNG industry in Australia and is applying this same pioneering spirit to solving future energy challenges globally.

About the Role:

We are looking for a Corporate Affairs Adviser to join our Sunrise Project based in Dili.

To support the Sunrise Project's corporate affairs objectives in Timor-Leste by:

- Leading community and stakeholder engagement.
- Leading social performance, human rights and corporate affairs deliverables required under Woodside's Investment Management Framework.
- Managing social investment and development initiatives.
- Supporting government and regulatory relations.
- Enhancing Woodside's reputation and social licence to operate.
- Ensuring compliance with Woodside's standards and local regulations.

Duties & Responsibilities:

Community and Stakeholder Engagement

- Develop, implement, and monitor stakeholder engagement plans to advance Sunrise business objectives and foster positive relationships with local communities, government, and civil society.
- Act as a focal point for community concerns, feedback, and grievance mechanisms, ensuring timely and culturally appropriate responses.
- Organise and facilitate community consultations, perception surveys, and social baseline studies as required.

Social Investment and Performance

- Identify, design, and manage social investment projects that contribute to long-term community development and environmental sustainability in Timor-Leste.
- Monitor and report on the impact of social investment programs, ensuring alignment with Woodside's Social Performance Standard and local priorities.

Corporate Affairs and Government Relations

- Support the Country Representative and Corporate Affairs Manager in maintaining effective relationships with government agencies, regulators, and joint venture partners.
- Provide insights and advice on political, regulatory, and socio-economic developments relevant to the Sunrise Project.

Communications and Advocacy

- Ensure clear, consistent, and culturally appropriate communication between Woodside, the Sunrise Project, and external stakeholders.
- Support the development and dissemination of communication materials.

Skills & Experience:

- Demonstrated experience in community engagement, social performance, corporate affairs, or related fields in Timor-Leste.
- Strong understanding of Timorese social, political, and regulatory context.
- Proven ability to build relationships and influence a broad range of stakeholders.
- Excellent communication skills in Tetum, English and Portuguese.
- Familiarity with social investment, grievance mechanisms, and compliance requirements.
- Tertiary qualification in social sciences, public policy, communications, or a related discipline preferred.

Why join Woodside?

- Opportunity to contribute to a project of national significance for Timor-Leste.
- Be part of a diverse, values-driven team committed to positive social and environmental impact.
- Access to professional development and career growth opportunities.

If you think you can do this job but don't meet all the criteria, that's OK! Please apply. At Woodside, we value people with diverse experiences and backgrounds, as they provide unique perspectives that help us innovate.

Recognition & Reward:

What you can expect from us:

- Commitment to your ongoing development, including on-the-job opportunities, formal programs and coaching
- Values led culture with a focus on creating a psychologically and physically safe work environment
- Active employee-led working groups driving initiatives to build an inclusive culture
- Community volunteering opportunities
- A competitive remuneration package featuring performance-based incentives

Woodside is committed to fostering an inclusive and diverse workforce culture, which is supported by our Values. Our aim is to attract, develop and retain a truly diverse and high-performing workforce.

Diversity encompasses various differences, including but not limited to differences in age, nationality, race, ethnicity, national origin, religious beliefs, sex, sexual orientation, intersex status, gender identity or expression, relationship status, disability, neurodiversity, veteran status, cultural background, thinking styles, experience, family background, including caregiving commitments, and education. Inclusion centres on all employees creating a climate of respect, trust and belonging, where people feel enabled to be their best and authentic version of themselves.

We offer supportive pathways for all employees to grow and develop leadership skills. We encourage applications from Indigenous Peoples and those seeking a more flexible working environment, including part-time opportunities.

Applications close at 11:59pm AWST on **9th Jan 2026**.